



Holliston Youth Soccer Association Board Meeting

| Date | Start | End | Next Meeting | Next Time | Prepared By |
|------------|---------|---------|--------------|-----------|---------------|
| 08/13/2015 | 7:30 pm | 8:30 pm | 09/10/2015 | 7:30pm | Marc Wolfgang |

| Purpose of Next Meeting | Location |
|-------------------------|---------------------------|
| Monthly Board Meeting | Holliston Fire Department |

| Role | Name | Email | Attending |
|--------------------|-------------------------------------|--|-----------|
| | Executive Board of Directors | | |
| President | Garth Fondo | garthfndsw@yahoo.com | X |
| Vice-President | Bill North | billnorth@me.com | |
| Treasurer | Matt Fitzpatrick | hysafinance@gmail.com | X |
| Secretary | Marc Wolfgang | mwolfgang@ceruleanrx.com | X |
| Past President | Chris Guccione | cguccione@ameresco.com | |
| Legal Counsel | Jay Marsden | marsden.jp@gmail.com | |
| | Board | | |
| BAYS rep | TBD | | |
| Registrar | Sandra Kantrowitz | HollistonSoccer@yahoo.com | X |
| Girls Travel | Marc Wolfgang/Jeremy Cordon | mwolfgang@ceruleanrx.com jcordon@kpmg.com | X/X |
| Boys Travel | Rob Boice/Tony Capela | Robert.Boice@VerizonWireless.com anthony.capela@ey.com | X/X |
| U10 Girls | Matt Fitzpatrick | matthew.fitzpatrick22@gmail.com | X |
| U10 Boys | Kevin Fitzgerald | kevinfitz00@gmail.com | |
| U8 Boys | Jay Robie | jayrobie@comcast.net | X |
| U8 Girls | Jonathan Roy | jonaroy@icloud.com | |
| Clinic | Jason Dufault | dufaulthysa@gmail.com | |
| Coaching Education | TBD | | |

| Role | Name | Email | Attending |
|-----------------------|---------------------------|--|-----------|
| Intramural Referees | Jeff Geoffroy/Sean Perera | jeffgeoffroy@gmail.com sperera@henkels.com | X |
| Travel Referees | John Potemri | Jpotemri@yahoo.com | |
| Field Scheduling | Dawn Neborsky | dawnmich3@yahoo.com | X |
| Marshall St. Director | Chris Guccione | cguccione@ameresco.com | |
| Field Equipment | Bill North | billnorth@me.com | |
| Equipment | Bill North | billnorth@me.com | |
| Publicity Director | TBD | | |
| Spookerfest | Gaynor Greenberg | gaynorg@aol.com | |
| Webmaster | Rob Sidloski | robert.sidloski@gmail.com | |
| Other | | | |
| Tracey Alexander | | | X |

Review of minutes from last meeting

- Minutes approved

Opening Remarks

- Thanks to Matt, John and Tony for running summer pickup soccer
- Contacted Gemni regarding player photos
- Garth will take care of coaches and players cards for the 2015/16 season
- HYSA night at FSU – thinking about a Sat. night @ 7:00 pm, possibly Sep 19th
- Need to communicate Zero Tolerance to coaches and parents **ACTION:** Marc to coordinate communication with the program coordinators
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Treasurers Report

- Expenses and revenues are down from last year
- Meeting with investment advisor this month to facilitate planning and maintenance of the Marshall St. complex
- Meeting with an accountant this month to facilitate reconciliation and financial controls

BAYS Report

- Placement meeting is Aug 19th, 7:30 pm at Wellesley Community Center. Marc and Jeremy planning to attend for Girls travel, and Rob and Tony for Boys travel
- Season starts Saturday, Sep 12th and runs for the next 10 consecutive Saturdays. There will be games scheduled Columbus Day weekend.

Registrar Report

- New coach's registration and CORI process with MYSA will be mandatory in the Spring
- Sandra to work with coaches who need CORId for the Fall
- Received a new U12G registration tonight

- A lot of travel players this Fall and will need to use Marshall Field #1 (grass) for Saturday games
- Several U8Bs and U8Gs on waiting list, need more coaches
- 17 travel player withdrawals this year, typically only see approximately 5 per season

Girls Travel Report

- Coaches and assistant coaches set up for all teams and rosters completed.
- New player/uniform numbers were assigned to U10s and new U11s, conflicts were worked out for U12s and U14s.
- Uniform ordering instructions were sent to all head coach's for distribution to teams.

Boys Travel Report

- A couple of further team/roster adjustments may be necessary
- Still waiting to hear back on 3 coaching positions

U10 Girls Intramural Report

- Have 6 U10G intramural teams with coaches, ~70 intramural players – ~12 per team
- All coaches are set up

U10 Boys Intramural Report

- Kevin Fitzgerald taking over as the U10Bs coordinator
- All coaches are set up

U8 Girls Intramural Report

- Still working on setting up coaches

U8 Boys Intramural Report

- 14 confirmed head coaches and ~ 20 assistants
- Coordinating practice requests from coaches to Dawn
- Working with Sandra to get new coaches CORId

Clinic Report

- No report

Coaching Education Report

- Marc has the Fall 15/Spring 16 coach's stickers for the cards. Provided half the stickers to Tony for distribution to the Boys travel coaches. **ACTION:** Marc and Tony to distribute stickers to travel coaches

Referee Report – Travel

- No report

Referee Report – Intramural

- Next HYSA 12/13 year old referee training is planned for March, 2016 – 20 trainees max. Currently have lots of intramural referees and summer is challenging time for scheduling training. If we have too many referees and kids aren't getting a lot of chances, they tend to drop out which is bad for the program.

- Jeff to work with Sean to transition over responsibilities
- FOLLOW UP ACTION (MW) from last meeting – add Sean to email distribution. COMPLETED.

Field Coordinator Report

- Request for practice times went out to Travel coaches on August 1st. As of Aug 9th requests had been received from all but one coach. 63 team practices requests have been processed.
- Three primary field complexes for practices – Weston on M,T,F; Goodwill on T,W,R,F and Marshall St. – and for Sat games
 - May be able to use Stoddard or Patoma from 4:30 – 6:00 pm for Saturday make up games
- FOLLOW UP ACTION (Marc) from last meeting– add Dawn to email distribution. COMPLETED.
- New policy with town requires \$500 refundable deposit to cover for nets left on fields and garbage.
- Goals have to be moved off to the side of the town fields at the end of every practice day and game days. Goals have to be moved off fields at Marshall at the end of Friday practices. Garbage needs to be removed from fields after every practice. **ACTION:** Marc to coordinate communication to the coaches through the program coordinators

Marshall St. Report

- Will be meeting with the a Turf company soon to figure out a plan for re-turfing the fields

Equipment Report

- Will be ordering new equipment soon
- Plan to set up two shirt and equipment pick up nights
- Net assessments and repairs will be completed at Weston, Goodwill and Marshall before the start of the season

Fundraising and Activities (i.e. calendar, Spookfest, photos, Shamrock Ball)

- No report

Publicity Report

- No report

Webmaster Report

- Website maintenance completed in July, site was down about an hour
- Scheduling tools for Coaches
 - Piloted with Google Calendar and didn't work well – not very compatible with BAYS calendar share
 - Three other options (1) commercial mobile App – cost, set up and maintenance; (2) develop our own solution – not available till Spring, hosting cost for HYSA; (3) stick with Google Calendar – requires team set ups and weekly updates
 - Board recommends looking into Option 1; TeamSnap, First touch or something along those lines
- Website Calendar needs updated. **ACTION:** Sandra to provide Rob with dates to be added to the Calendar

Old Business

- Communication of Player Commitment Policy – distributions and website posting confirmed
- **FOLLOW-UP ACTION (from Jun meeting):** establish process for notifying coaches about the zero tolerance policy
- **FOLLOW UP ACTION (from Jun meeting):** find a dedicated Coach's Education director and set up meeting to develop 2015-16 plan
- **FOLLOW UP ACTION (from Jul meeting):** Invoice for BAYS Fall Team registrations will be posted this week (if not already posted). Payment is due by Aug 19th
- **FOLLOW UP ACTION (from Jul meeting):** RB retiring as BAYS rep, GF to ask TC to take over for RB
- **FOLLOW UP ACTION (from July meeting):**GF and JP to update the by-laws and present to Board for approval
- **FOLLOW UP ACTION (from July meeting):** request was made for an off-line meeting between the travel coordinators, registrar and Executive Board to discuss overall tryout and roster selection/notification process to consider potential improvements. Topics included:
 - Timing of selection meetings with select coaches and roster notifications
 - Need to preschedule the selection meetings with the select coaches to fall within a week of end of tryouts to enable faster roster announcements
 - All player assignments should be announced at the same time, not select teams first
 - Transparency of tryout and selection process
 - Format of tryouts
 - Inclusion of a coach's meeting for each age group to discuss player placement
 - Conflicts of interest
 - Travel coordinator teams of two, or coordinator and assistant
 - Coaches and evaluators should not be on their cell phones during the tryouts
 - Bottom grid activities should be kept consistent with other grids
 - There should be no coaching of the players by the evaluators
 - Coaches should not be speaking with the evaluators and should limit speaking with tryout captain
 - General Impression of the U14 tryout scrimmages: 11 v 11 was probably too many players on the field, 8v8 would probably be better
 - Select team coaches should talk to the other coaches in their age/gender group about their players
 - The week after coaches selection, the team selection meetings should be prescheduled with the select coaches for the week after tryouts
 - Any player being cut from a select team should be contacted (or their parents) by the coach or coordinator prior to the roster announcement
 - How to address losing Fall only players in Spring team set up

ACTION: Jeremy and Marc to coordinate meeting after Fall season is completed

New Business

- Need a Spooker Fest coordinator, Board recommended Spooker Fest be held the week before Halloween week